

LPCC Board of Governors Meeting Minutes 2026-7-28

I. Call to Order 6:38 pm

Attendees: David Newman, Elizabeth Wray, Elizabeth Sheehy, Ann Pitts, Steve Geiger

Absences: Michael Kunkler, Shelya White, Bill Anhut, Paul Showalter, Bess Zelle

II. Review and Approval of minutes - In the absence of a quorum, the meeting proceeded but no votes were taken. Approval of the June meeting minutes will be voted on at the next meeting.

III. Announcements and Administrative Items

- Lauren Thomas, our summer intern, moved on to another position. She was very helpful in researching grant opportunities for us and helping to write two grant proposals. Thank you Lauren!
- There will be no BOG meeting in August. The next meeting will be on 9/8/26 at 6:30 pm.

IV. Old Business

- Status of trustee succession - David will send a note to Margaret Fibel, Gary Putnam and Susan Bell notifying them that they are the trustees pending formalization, which requires a civil proceeding. David will also send the trustee role description that he circulated to BOG members.
- Follow up on chimney estimate - Lori confirmed that the inspector stated leaking and stability are not a problem with the chimney.
- Lori Cruz signed a follow on 1-year contract. The only change in her contract is the cleaning price increase for a children's birthday party that was approved by the BOG in June.
- Two applications for Arlington mini-grants were submitted (Ann)
 - Tree Labels for Lyon Park's Level 1 Arboretum Classification
 - Multicultural Festivals: Diwali & Chinese New YearWe expect to hear back by August 31. Each grant is for \$1000.
- Mahjong United update (Ann) - Wednesday night and Monday mid-day events have been taking place twice a month since the start of June. The Wednesday events are much better attended than the Monday events. So far, the LPCC has received \$1,123.81 in rent for 7 events. The 4-month trial of this arrangement runs through the end of September.

V. Treasurer's Report (Ann)

- June reports were sent out by Michael on 10 July 2026.
- Cash in the banks was \$269,898, of which \$86,595 were tied to liabilities. We have \$182,302 in equity. The June report shows revenue of \$20,123, expenses of \$8,043, and a profit of \$12,079; however, Lori's invoice for rental agent and cleaning fees totaling about \$8,000 owed for June did not arrive until July, artificially inflating the June profit, which otherwise would have been approximately \$4,000. (Profit in June 2025 was \$5,867.)

- We are at 102% of income forecasted this FY. We are at 172% of profit forecasted for FY26.

VI. Rental Agent Report - Rental income (Note reporting format change)

Rental income for events that took place in June 2026	\$ 13,375
June 2026 rental income (accrual method)	\$ 13,250
FY 2026 total rental income (accrual method)	\$100,160
Corresponding FY 2025 total (accrual method)	\$119,292

VII. Building Maintenance and Capital Improvements - none

VIII. New Business - Steve volunteered to make materials that can be used at a “BOG booth” to be set up during outdoor community events. This would give people the opportunity to better understand what the BOG does, ask questions and sign up to become involved. BOG members will likely rotate staffing the booth.

IX. Committee Reports

- Grounds Committee (Steve)
 - Rain garden replanted - Thank you to Deborah Barber for removing the overgrown thorn bush and replanting the rain garden! It looks so much better!!
 - Steve and Bill met with a professional arborist on July 2nd to ascertain the health of the trees in the park. We will have some light pruning done on the trees this Fall, and there are some long-term issues we will need to investigate further. The two tulip trees in the middle of the playground may or may not live despite any playground renovation that may take place. There are no safety issues at this point.
 - A Neighborhood Forest Management Plan for the park was recommended by a retired Dept of Forestry forester. The DOF has been contacted for more specific information as to how this type of plan would be beneficial for the park.
 - A grant application was submitted for purchasing tree labels as part of our efforts to obtain a Level 1 Arboretum classification through ArbNet. We meet all the requirements for this classification except that at least 25 trees need to be labeled. Designation as an Arboretum requires that we run at least one tree-related event a year that is open to the general public.
 - NE corner's wooden park sign and one step by the bushes on the SE corner need to be fixed. The committee's recommendation is to remove the redundant sign. Signs about the park's hours and dogs prohibition could be added to the new event sign. Steve will talk to Paul about also adding a sign that says Lyon Park to the event sign.
 - Steve will find what hoses we need to buy to reach all of the trees that need to be watered .

- The monthly Grounds Committee report that is normally submitted only to the Chair and Vice Chair will henceforth be distributed to the full BOG.
- Rental Procedures Committee (Ann) - Progress is being made on the new website, virtual video tour and new customer relations management (CRM) platform. Website page topics and half of the text for these pages has been finalized. Photos have been gathered for the site and the virtual tour video has all been shot. The launch date for the CRM platform is Sept 1; the website launch target date is Oct 1.
- Playground Committee (David)
 - The small working group has made progress on how to poll the community's support for the Playground Committee's renovation plan. Dates for informational sessions and voting have been set, and ballot language has been finalized.
 - Information sessions will take place 4-6 pm on Sept 13th at an LPCC meeting to be held in-person and online) and during the LPCA and Woman's Club September meetings (at their regular dates/times).
 - Voting will take place 4-6 pm on Oct 4th at an LPCC meeting and during the LPCA and Woman's Club October meetings (at their regular dates/times).
 - Information that will be published in the September newsletter includes dates and times of both types of meetings, voting procedures, ballot language, a clarification of the fundraising plan, and answers to commonly asked questions. Currently, there is no plan for remote voting, but the issue could be raised by community members.
 - Steve wants an arborist to look at the playground renovation plan to assess its risk to the trees before the playground informational meetings take place. The BOG supported this.

X. Special Events

- Report on LP/AH 250 Community Picnic (Elizabeth S.) - Lots of new people came to the event including young families who seemed to make new connections with each other. Children enjoyed soccer and cornhole games. It was a lively celebration.
- Report on July's Open Mic Night (David) - There were about 10 different acts. The musicians really seemed to enjoy the evening as much as the audience. There is enthusiasm to run more of these, possibly quarterly.
- Music at the LPCC on August 9th (David) - Participants from The Mandoleers' mandolin and guitar orchestra will play, along with friends who join for their weekend workshop.
- Spaghetti dinner, Sept 27th
- Oct 31st extravaganza: Yard sale + bake sale, costume parade, bonfire, donuts & cider. Volunteers for the yard sale include David Newman, Peggy Page and Harjinder ("Jinder") Gill. Elizabeth Wray will organize the WC for the bake sale. Paul Showalter will run the costume parade. Tabitha Richetts will organize the bonfire. Natalie Roy is in charge of the donuts and cider. The BOG will pay for the cleaning. Funding for the fire permit and the donuts is yet to be resolved.

- Possibility: Diwali - Sunday, November 8, 2026. If we get the Arlington Mini Grant, we will host a Diwali celebration this year. If we do not get the grant, we will most likely postpone it to 2027.

XI. Adjournment 7:51