

LPCC Board of Governors Meeting

Meeting notes 2024-09-26 (Revised; Approved 11/21/2024)

I. Call to Order by Jeannette Wick

II. Election of officers

- Chairman/Vice Chairman Positions
 - After much discussion, and based on votes duly taken, David Newman was elected for the Chairman role; Ann Reimers Pitts was elected for the Vice Chair. It was decided by the group that Jeanette would become Chairman Emeritus and act as a consultant during the transition period from now until the end of Dec.
- Treasurer: John Ausink has agreed to stay in the position.
 - It was agreed that John, David, and Ann become signatories on the LPCC bank accounts, along with Liz Delmar, and Bill and Jeanette be removed from the accounts on which they currently are signatories,
 - The group needs to coordinate with Wells Fargo and Main Street Bank as soon as possible to implement the agreement on signatories..
- Secretary:
 - Kim Franklin agreed to take the role; Natalie Roy will act as back up
 - The group should send any notes from the previous meeting to Kim and she will consolidate

III. Announcements

· We replaced all the indoor chairs and moved the old plastic chairs to the basement. We offered the old metal chairs for free on craigslist, and they were gone very quickly

IV. Standing Agenda

A. Treasurer's Report: No report was presented at the meeting. Reference was made to the annual report published in the September edition of the Lyon Park Bulletin. Bill and John will continue to coordinate on Treasurer's Reports.

B. Rental Agent Report and Community House issues

1. Security deposit issue referred by LPCA: Jeanette recapped Cindy's account of the June incident. In the end, it was decided that David will contact the client and explain the situation.

2. Rental income:

<u>AUG</u>	<u>\$ 8,572.00</u>
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<u>SEPT</u>	<u>\$13,480.00</u>
<u>OCT</u>	<u>\$ 8,330.00</u>
<u>2024</u>	<u>\$113,913.00</u>
<u>2025</u>	<u>\$14,910.00</u>

3. Hiring a new rental agent:

- Time is of the essence to interview and hire the Rental Agent
 - We have 6 new rentals that were just booked and the calendar is rapidly filling up
- Everyone in agreement that we should conduct interviews and find a new rental agent as soon as possible to replace Cindy, who will resign effective the end of the year.. Two Clarendon Based residents with businesses (one is a real estate prop. Mgmt. co and the other, Clarendon Home Services). Both would offer turnkey options, but we need quotes to see if we can afford such a solution.
- Others in the neighborhood are starting to reach out regarding the Rental Agent position
- We need BOG input on changes to the rental agent's roles & responsibilities
 - This could ensure clear understanding of the policies for those that fail to read things carefully, if at all.
 - Stress historic structure, cost to replace windows, glass globe lights, etc. should damage occur; no grilling in or on the patio space of the building, etc.

4. Hiring a new cleaning crew

- Time is of the essence to interview and hire the Rental Agent
- Inquire as to how much potential vendors would charge us for cleaning service
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5. Ann Bodine has offered to help monitor our garbage/recycling in response to a local citizen's persistent complaints. Natalie Roy offered to follow up with Ann to accept and act on that offer.

C. Special Events

1. Halloween

- a. Bonfire (Tabitha Ricketts)
 - i. Natalie and Kim to manage the Donuts and Cider
 - ii. Parade of Costumes (Paul Showalter)
 - iii. Paul requested a motion to approve \$250 (maybe more, but not to exceed \$500) for candy and prizes for the Costume Parade – approved.

2. Craft Fair (Jeannette Wick)

- a. This may be cancelled. A lot of the vendors have aged out and there is not as much enthusiasm anymore

3. Holiday Party (Paul Showalter)

- a. Sunday, 12/15
- b. Adult Party LY was a hit and would like to do it again, as we have the CC reserved all day

4. Pancake breakfast

5. Valentine Cupcake Sale

6. Chili Dinner

7. Easter Egg Roll / Cupcake Sale

8. Plant sale and mulching

9. Spring Fair (PLUS Food Truck Event)

D. Capital Improvement

There were no capital improvement items.

E. Fundraising

F. Deeds issue

V. New Business

A. Status of the Historic Preservation Grant (Elizabeth Sheehy)

- Historic Fund Grant of \$25K to go towards 4 items:
 - 3 Community based signs
 - Display Case for assorted historical documents
 - Scanning project to preserve historical documents electronically
 - Website will be redesigned to include a historical section, with information connected to both Lyon Park and Zitkala-Ša Park.
- Understanding that we need to SPEND the \$25K by the end of the year, but the work doesn't have to be completed by then
- Reminder of the LPCC 100th Birthday on 11/17/2024

B. Discussion of the potential benefits of procuring and installing a noise monitor to promote compliance with our commitment to the neighbors under the Arlington County Code. Aaron was looking into this, but Ann Reimers Pitts agreed to look into outdoor noise monitoring equipment.

VI. Adjournment