

LPCC Board of Governors Meeting

October 19, 2023, 7:00 PM

AGENDA

The meeting was virtual, and the sign in link is here:

<https://uconn-cmr.webex.com/meet/jyw11001>

I. Call to Order. Jeannette Wick called the meeting to order at 7 PM. Members present were Bill Anhut, John Ausink, Natalie Roy, Aaron Schuetz, Paul Showalter, Shelya White, and Elizabeth Wray. Tabitha Rickets and Cheryl Grandinetti were absent.

- This is a newly elected board, and we selected officers:
 - Jeannette Wick, Chair
 - Elizabeth Wray, Vice Chair
 - Aaron Schuetz, Secretary
 - John Ausink, Treasurer

II. Announcements

- Please send your signed Conflict of Interest forms. They are required by the Commonwealth.
- Please schedule your events for next year with the rental agent,

IV. Standing Agenda

A. ISSUE: Treasurer's Report. Bill Anhut distributed balance sheet and income statements.

DISCUSSION: As we had not met for a while, we had a number of things to review.

1. *Renew Virginia Form 102, Virginia Registration Statement for Charitable Organization*. Mr. Anhut is in the process of transferring the treasurer's responsibilities to Mr. Ausink. They are aware that these forms are due and working on them.

2. *File IRS 990*. Mr. Anhut is in the process of transferring the treasurer's responsibilities to Mr. Ausink. They are aware that these forms are due and working on them.

3. *Playground funds*. In the spring, Paul Showalter asked for funding to upgrade the playground. In particular, the swing sets needed attention. He had asked for and the Board approved spending up to \$500 on upgrades to the hardware in both swing set areas. He has priced everything needed, and the total is approximately \$1,500. This would replace all the seats, all the chains, and all the connection hardware, etc. for all eight swings. Most of the equipment is many years old and should be replaced. He presented an option of adding plastisol covering to the chains on the little kids swings (this prevents little fingers from being caught in the chains). That would add about \$100 to the total cost.

4. Financial statement. Mr. Anhut had distributed the financial statements earlier in the week. Through the end of September, 2023, our net profit was \$10,313.83. During the three months that ended on September 30, 2023, we generated approximately \$7000 in income. This is \$8400 higher than the same period in the previous year.

ACTION/OUTCOME: The BoG approved up to \$2000 for Mr. Showalter's work on the swing sets.

B. ISSUE: Rental Agent Report and Community House issues

B1. Rental income:

Rental income

SEPT	\$16,041.00
OCT	\$16,405.00
2023	\$103,697.50
2024	\$20,500.00

B2. Mr. Scheutz asked that we again talk about adding a decibel meter at the next meeting now that we are in better financial shape.

ACTION/INCOME: No discussion, just general consensus to discuss this next month.

ACTION/INCOME: The BoG will discuss a decibel meeting at the next meeting. Mr. Scheutz will gather information.

C. ISSUE: Special Events. It's the start of another event year!

DISCUSSION:

1. Halloween Events

a. Parade of Costumes (Paul Showalter) scheduled for October 28

b. Yard Sale/Bake sake (Margaret Scrymser/LPWC) scheduled for October 28

c. Bonfire (Tabitha Ricketts/Natalie Roy) on Halloween

2. Craft Fair (Jeannette Wick) Scheduled for November 18

3. Holiday Party (Paul Showalter) Scheduled for Sunday, December 10

4. Pancake breakfast—Margaret stepping down (Some members indicated that the Montgomery family may be able to take this on.)

ACTION/OUTCOME: None needed.

D. ISSUE: Capital Improvement.

D1. ISSUE: The snags

DISCUSSION: We had our tree people remove the snags in the park early in the autumn. Sadly, shortly thereafter we experienced a weather event that caused extensive tree damage and we had to have them in to take out some downed trees and broken branches. That excess tree work resulted in about \$3500 in additional cost.

ACTION/OUTCOME: No action needed.

E. ISSUE: Stormwater report

DISCUSSION: Because we have a rain garden that's designed to divert runoff, Arlington County requires us to submit a stormwater report annually. Mr. Showalter indicated that some of our drains were full of debris, and he cleaned them before he and Deborah Barber took photos to accompany the paperwork. They submitted the entire package in October 2023, and the county acknowledged receipt.

ACTION/OUTCOME: None needed.

E. ISSUE: Fundraising. The Board briefly touched on fundraising.

DISCUSSION: We have not done any fundraising campaigns since 2022.

ACTION/OUTCOME: Ms. Wick will remind the community about end of the year donations and our tax status closer to December.

F. Deeds issue. No discussion.

V. New Business.

A. ISSUE: The gardens. Deborah Barbara has been working in the front garden with a little help from Paul Showalter, and the gardens are much tamer than they had been.

DISCUSSION: Since we last met, the dogwood bush that had been getting too large has been removed and the root system ground so it will not re-grow. Mr. Showalter reported that the front (north) garden has two large trees/bushes. One needs to be relocated to the south garden and another needs to be removed. In the latter case, someone in the community has asked to have it and we'll pick it up if we can dig it out.

ACTION/OUTCOME: Ms. Wick will make arrangements with our yard people to dig out the two bushes and put them in touch with Mr. Showalter and Ms. Barber.

V. Adjournment. The meeting adjourned at 7:43 PM.